# BANGLADESH COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH (BCSIR) MINISTRY OF INDUSTRIES ORGANISATION

**FUNCTIONS**

1. To initiate promote and guide scientific, industrial and technological research having a bearing on problems connected with the establishment and development of industries and such other allied matters as the Government may refer to it.
2. To establish, maintain and develop laboratories, workshops, institutes, centres and organizations for furtherance of scientific and industrial research with the object of utilizing and exploiting the economic resources of the country in the best possible manner.
3. To give grants-in-aid for specific scientific industrial and technological research schemes and projects to the Universities as by law established and other research institutions.
4. To adopt measures for the commercial utilisation of discoveries & inventions resulting from the researches carried on by the Council, Universities or by any other research organisation.
5. To establish and award fellowships in areas of research covered by the Council.
6. To collect and disseminate information on scientific, industrial & technological matters and publish scientific papers, reports and periodicals on such matters.
7. To encourage establishment of industrial research organisations.
8. To maintain contact with scientific, industrial and technological research organisations of other countries.
9. To make out patents and make arrangement for the industrial utilisation of research processes developed by the institutes and laboratories established by the Council.
10. To establish such libraries, museums, experimental plantations and herbaria as the Board may consider appropriate.
11. To do such other acts and things as may be necessary for carrying out the purposes of this Ordinance.

CHAIRMAN -1390
Pers-6
1 x Chairman
1 x Asstt.Pers/PA
1 x Stenographer/APS
1 x LDA-cum-Clerk
2 x MLSS

MEMBER Science & Technology 352
Pers-5
1 x Member
1 x Stenographer/PA
1 x MLSS

MEMBER Finance 88
Pers-5
1 x Member
1 x Stenographer/PA
1 x MLSS

MEMBER Development 448
Pers-3
1 x Member
1 x Stenographer/PA
1 x MLSS

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## ADMINISTRATION WING
Pers-62
1 x Secretary
1 x Dy.Secretary
3 x Asstt.Secretary
1 x Editor
1 x Technical Officer
7 x Asstt.Admn.Officer
4 x Supdt.
2 x HA
4 x UDA
19 x LDA-cum-typist
4 x ,,Record Keeper/Sr.
2 x Mechanic(Dr.)
5 x Driver
2 x Telephone Operator
1 x Dup.Machine Operator
2 x Daftry
7 x MLSS
1 x Sr.Lab. Attdt.
5 x Farash/Helper/ Cleaner.

## PLANNING & DEV.DIVN.
Pers-9
1 x Director
1 x Scientific Officer
1 x Asstt.Admn.Officer
1 x HA
1 x UDA
1 x LDA-cum-typist
1 x Dup.Tech. Opr.
1 x Daftry
1 x MLSS

PUBLIC RELATION BRANCH
Pers-5
1 x Public-relation-Officer
1 x UDA/LDA-cum-typist(1 for UDA)
1 x MLSS

## DHAKA LABORATORIES -419
Pers-2
1 x Director
1 x Stenographer/PA
1 x HA
1 x ,,Record Keeper/Sr.
2 x MLSS

## ENGINEERING DIVISION
Pers-64
1 x Supdt.Engineer
1 x Executive Engineer
1 x Accounts Officer
1 x Asstt.Admn.Officer
1 x Asstt.Store Officer
5 x SAE/Asstt.Arch.
2 x Jr.Engr.Officer
3 x Supdt.
1 x Head Draftsman
1 x Head Electrician
1 x Head Plumber
4 x Sr.Technician
4 x Jr.Technician
1 x UDA
1 x Steno-typist
3 x LDA-cum-typist
1 x Record Keeper/Sr.
2 x Supervisor(Garden)
1 x Sr.Plumber
2 x Sr.Weaverman
1 x Work Supervisor
2 x Electrician
1 x Driver (Pump)
6 x Sr.Carpenter
1 x Sr.Painter
1 x Mechanic(Gas)
2 x MLSS
8 x Helps/Mali/Mason
8 x Sr.Attdt/
2 x Sweeper.

## RESEARCH CO-ORDINATION DIVISION
Pers-4
1 x Res.Co-ordinator
1 x Executive Officer
1 x LDA-cum-typist
1 x MLSS

## FINANCE AND ACCOUNTS DIVISION
Pers-43
2 x Jt.Director
3 x Asstt.Director
3 x Accounts Officer
4 x Asstt.A/cs.Officer
4 x Payct.
4 x Accounts Asstt.
2 x Auditor/UDA
13 x LDA-cum-typist
1 x ,,Record Keeper/Sr.
1 x Cashier
8 x MLSS

## PURCHASE AND PROCUREMENT
Pers-7
1 x Technical Officer
1 x Asstt.Secy.
1 x Asstt.Admn.Officer
1 x Supdt.
1 x UDA
1 x LDA-cum-typist
1 x Sr.Lab.Attt.

## RESEARCH DEVELOPMENT DIVISION
Pers-8
1 x Sr.Ind.Liaison Officer
1 x Ind.Economist
1 x Asstt.A/cs.Officer
1 x Supdt.
1 x LDA-cum-typist
1 x MLSS

## CHITTAGONG LABORATORIES -211
Pers-4
1 x Director
1 x Stenographer/PA
1 x LDA-cum-typist
1 x MLSS

## INSTITUTE OF FUEL RESEARCH & DEVELOPMENT -50
Pers-3
1 x Director
1 x Stenographer/PA
1 x MLSS

## BCSIDOC -35
Pers-2
1 x Director
1 x MLSS

## INSTITUTE OF FOOD SCIENCE AND TECHNOLOGY -113
Pers-1
1 x Director

## RAJSHAHI LABORATORIES -185
Pers-2
1 x Director
1 x Stenographer/PA
1 x Sr.Asstt.

## PILOT PLANT AND PROCESS DEVELOPMENT CENTRE -139
Pers-2
1 x Director
1 x LDA-cum-typist

## FIBRE & POLYMER DIVN.
Pers-
1 x Section:
a. Cellulosic Fibre Res.
b. Resin Res.
c. Rubber Res.
d. Plastic Tech.Res.
e. Dye,Pigments &Dye Auxilliaries
f. Paints,Varnish & Lacquer
g. Rayon Res.
h. Fibre,Polymer Testing

Pers-11
2 x Chief Sci.Officer
6 x Prin.Sci. Officer
5 x Sr.Sci.Officer
8 x Sci.Officer
1 x Exp.Officer
1 x Research Chemist
3 x Jr.Exp.Officer
1 x Asstt.Admn.Officer
1 x Supdt.
2 x Sr.Lab.Technician
1 x Lab.Technician
1 x Jr.Technician
5 x Lab.Attdt.

## ADMINISTRATION WING
Pers-
6 x Section
a. Establishment
b. Cash
c. Stationery
d. Receipt & Issue
e. Typing
f. Records

Pers-16
1 x Medical Consultant
2 x Medical Officer(1for SR)
1 x Dy.Secretary.
4 x Asstt.Secretary
1 x Executive Officer
7 x Asstt.Admn.Officer
6 x Supdt.
3 x HA
5 x LDA-cum-typist
1 x Dup.Machine Opr.
2 x Jr.Technician
7 x ,,Record Keeper/Sr.
2 x MLSS

## LIBRARY
2 x Section
a. Acquisition & Processing
b. Circulation

Pers-11
1 x Prin.Libra. &
1 x Librarian
1 x Asstt.Admn.Officer
1 x Sr.Lib.Asstt.
2 x ,,Record Keeper/S
1 x LDA-cum-typist
1 x Book Binder
1 x MLSS

## EVOLUTIONAL RESEARCH DIVISION
4 x Section
a. Applied Botany
b. Economic Botany
c. Plant Physiology
d. Agri.Entomology & Plant Pathology

Pers-
2 x Prin.Sci.Officer
5 x Sr.Sci. Officer
5 x Sci.Officer
1 x Research Chemist/Bi
1 x Sr.Lab.Technician
1 x Jr.Technician
1 x Sr.Lab.Attdt.
1 x Sr.Garden Attdt.

## PHYSICAL INSTRUMENTATION DIVISION
5 x Section
a. Repair,Services, Calibration
b. Design & Fabrication
c. Physical Properties & Testing
d. Optical Instrument
e. Glass Blowing

Pers-26
2 x Prin.Sci.Officer
2 x Sr.Sci. Officer
8 x Sci. Officer
1 x Chief Physist/Res.Chem.
1 x Jr.Exp.Officer
1 x Sr.Lab.Technician
2 x Sr.Glass Blower
3 x Lab.Technician
1 x Jr.Technician
1 x Lab.Asstt.
1 x Sr.Lab.Attdt.
1 x Lab.Attdt.

## ANALYTICAL DIVISION
3 x Section
a. Analytical Analysis
b. Res.Development
c. Physio-Chemical

Pers-
1 x Chief Sci.Officer
1 x Prin.Sci.Officer
1 x Sr.Sci.Officer
1 x Sci.Officer
1 x Res.Chemist
1 x Sr.Technician
5 x Jr.Technician
1 x LDA-cum-typist
3 x Lab.Attdt.
1 x Lab.Helper

## PURCHASE AND STORE
2 x Section
a. Purchase
b. Chemical Store
c. Apparatus Store

Pers-11
1 x Technical Officer
1 x Asstt.Admn.Officer
1 x Supdt.
1 x Asstt.Store Officer
1 x Sr.Store Keeper
1 x Asstt.Store Keeper
1 x Technician
1 x Jr.Technician
1 x Sr.Lab.Attdt.

## SECURITY
1xAsstt.Secu.Officer
1xSr.Secu.Supervisor/ Security Supervisor
31xSr.Security Guard/ Security Guard.

## INDUSTRIAL LIAISON, ARTS AND DESIGN
2 x Section
a. Industrial Liaison
b. Arts & Design.

Pers-5
1 x Technical Officer
1 x Asstt.Admn.Officer
1 x UDA
1 x Jr.Technician.

## GLASS AND CERAMIC RES. DIVISION
6 x Sections
a. Ceramics Technology
b. Glass Technology
c. Building Materials
d. Mineral Technology
e. Inorganic Chemicals
f. Maintenance &Pilot Plant

Pers-24
1 x Chief Sci.Officer
6 x Prin.Sci.Officer
7 x Sr.Sci.Officer
8 x Sci. Officer
1 x Exp.Officer
1 x Research Chemist
6 x Jr.Exp.Officer
3 x Sr.Lab.Technician
4 x Lab.Technician
1 x Jr.Technician
1 x Lab.Asstt.
1 x Sr.Lab.Attdt.
1 x Lab.Attdt.

## INDUSTRIAL PHYSICS DIVN.
2 x Section
a. Bionyssics
b. Solid State Physics and Electronics

Pers-5
1 x Chief Sci.Officer
2 x Sr.Sci.Officer
1 x Sci.Officer

## ACCOUNTS & BUDGET
4 x Section
a. Expenditure & Budget
b. CPF,GP,G.I.Insurance
c. Audit
d. Bill,Cash & Disbursement

Pers-10
1 x Accounts Officer
6 x Asstt.A/cs.Officer
6 x Supdt.
1 x Auditor
1 x LDA-cum-typist
1 x ,,Record Keeper/Sr.
1 x MLSS

## HYDRO & PAPER RESEARCH DIVISION
4 x Section
a. Pulp & Paper Research
b. Pulp & Paper Pilot Plant
c. Hard Board Research
d. Hard Board& Pilot Plant

Pers-
1 x Chief Sci.Officer
4 x Sci.Officer
1 x Chemist(PSE)
1 x Jr.Exp.Officer
7 x Lab.Technician(1 for Sr.)
1 x Sr.Mechanic
2 x Jr.Technician
5 x Sr.Lab.Attdt.
1 x LDA-cum-typist

## CHEMICAL RESEARCH DIVISION
8 x Section
a. Chemical from Indig. Sources
b. App.Carbonydrate
c. Gums & Adhesive
d. Fine Org.Chemical
e. Chemicals from Ind.Wastes
f. Ind.Org.Chemical
g. Analytical Carbonydrate
h. Perfumery,Essential oil

Pers-
4 x Chief Sci.Officer
2 x Prin. Sci.Officer
16 x Sr.Sci.Officer
11 x Sci.Officer
2 x Exp.Officer
7 x Res.Chemist
3 x Jr.Exp.Officer
5 x Sr.Lab.Technician
6 x Lab.Technician
7 x Jr.Technician
1 x Stenographer/PA
1 x LDA-cum-typist
6 x Lab.Attdt(1 for Sr.)
2 x MLSS

## LEATHER RESEARCH DIVN.
4 x Section
a. Vegetable Tanning
b. Mineral Tanning
c. Dyeing & Finishing
d. Pilot Plant & Process Development

Pers-
2 x Sr.Sci.Officer
3 x Sci.Officer
1 x Leather Technologist
1 x Sr.Lab.Technician
1 x Lab.Techgician
1 x Jr.Technician
1 x Lab.Attdt.

## TRANSPORT & MAINTENANCE
2 x Section
a. Transport,Estate, Social Welfare
b. Maintenance

Pers-
1 x Asstt.Engr.
2 x Asstt.Admn.Officer
1 x Supdt.
2 x Sr.Technician(Tele.)
2 x Sr.Technician(Elec./ Carpenter)
2 x Sr.Plumber
1 x Sr.Work Supervisor
1 x Driver
1 x Jr.Technician(Elec.)
1 x Sr.Carpenter
2 x Sr.Cleaning Asstt.
3 x Sr.Gardening Attdt.
1 x Gamadar(1 for Sr.)
1 x MLSS
1 x Sweeper

## BOTANY DIVISION
Pers-29
1 x Prin.Sci.Officer
1 x Sr.Sci.Officer
6 x Sci.Officer
1 x Sr.Technician
1 x Technician
2 x Field Asstt.
3 x Lab.Asstt.
6 x Jot.Asst.
1 x Lab.Attdt.
7 x Mali.

## WORKSHOP DIVISION
Pers-33
1 x Sci. Officer
4 x Asstt.Engr.
3 x Jr.Tech.Officer
2 x Sr.Technician
3 x Technician
1 x Sr.Mechanic
1 x Sr.Electrician
1 x Mechanic (Sr.)
1 x Jr.Technician
4 x Jr.Mechanic
2 x Sr.Lab.Asstt.
1 x Lab.Asstt.
2 x Sr.Lab.Attdt.
3 x Lab.Attdt.
2 x Workshop Attdt.
2 x Helper

## JHANAMATI SUB-STATION
Pers-3
1 x Asst. Officer
1 x HA
1 x Security Guard

## ENGINEERING & MAINTENANCE SECTION
Pers-12
1 x Asstt.Engineer
1 x Sub-Asstt.Engr.
1 x HA
1 x Lab.Supervisor
1 x Draftsman
1 x Asstt.Store Keeper
1 x Technician
1 x Attdt(2 for Sr.)
1 x Driver
6 x Sweeper(1 for Sr.)

## PURCHASE & STORES
Pers-11
1 x Technical Officer
1 x Store Officer
2 x HA
2 x Asstt.Store Keeper
2 x LDA-cum-typist
1 x Lab.Technician
1 x MLSS

## SECURITY SECTION
Pers-4
1 x Sr.Security Supv.
2 x Core "AAA"
1 x Sr.Secu.Guard/ Security Guard

## LIBRARY & INFORMATION SECTION
Pers-4
1 x Asstt.Librarian
1 x Jr.Photo Officer
1 x Book Binder
1 xMLSS

## CHEMISTRY DIVISION
6 x Section
a. Medicinal Chemistry
b. Pharmaceutical Chemistry Biochemistry

Pers-
1 x Chief Sci.Officer
3 x Prin.Sci.Officer
6 x Sr.Sci.Officer
6 x Sci.Officer
3 x Jr.Exp.Officer
3 x Sr.Technician
3 x Technician
2 x Lab.Asstt.
4 x Sr.Technician
5 x Lab.Technician
1 x Lab.Attdt.

## PHARMACOLOGY DIVISION
Pers-19
1 x Chief Sci.Officer
1 x Prin.Sci.Officer
2 x Sr.Sci.Officer
6 x Sci.Officer
2 x Jr.Exp.Officer
2 x Sr.Technician
4 x Lab.Asstt.
4 x Lab.Technician
3 x Sr.Lab.Attdt.
2 x Jr.Lab.Technician
1 x Lab.Attdt.

## GENERAL & ADMINISTRATION
Pers-14
1 x Admn.Officer
1 x Asstt.Admn.Officer
1 x Instructor(Religious)
1 x HA
1 x Sr.Technician
4 x UDA
1 x LDA-cum-typist
2 x Driver
2 x Telephone (Operator)
2 x MLSS
1 x Lab.Attdt.
1 x Guest House Attdt.

## ACCOUNTS & BUDGET SECT.
Pers-10
1 x Executive Officer
1 x Asstt.Admn.Officer
1 x Asstt.A/cs.Officer
1 x Supdt.
1 x HA
4 x UDA
1 x LDA-cum-typist
1 x Sr.Record Keeper
2 x MLSS

## SECURITY SECTION
Pers-4
1 x Sr.Security Supv.
2 x Core "AAA"
1 x Sr.Secu.Guard/ Security Guard

## RESEARCH DIVISION
5 x Section
a. Solar Wing
b. Biogas
c. Refrigeration

Pers-12
1 x Chief Sci.Officer
1 x Prin.Sci.Officer
3 x Sr.Sci.Officer/ Engr.
11 x Sci.Officer(6 for RS)
1 x Lab.Technician
2 x Jr.Technician
1 x Lab.Attdt.

## APPLICATION DIVISION
3 x Section
a. Commercialisation
b. Application
c. Pilot Plant

Pers-
1 x Prin.Engineer
2 x Sr.Sci.Officer/Sr. Engr.
9 x Sci.Officer(4 for RS)
1 x Jr.Exp.Officer
1 x Draftsman
1 x Sr.Technician
1 x L.D.Technician
3 x L.D.Attdt.

## ADMINISTRATION
Pers-
1 x Accounts Officer
1 x Store Officer
1 x Accounts Asstt/Cashier
1 x LDA-cum-typist
1 x Cleaner

## INSTRUMENTATION
Pers-9
1 x Prin.Sci.Officer
1 x Jr.Doc/Officer
2 x LDA-cum-typist
5 x MLSS

## DESIGN & TECHNOLOGY
Pers-
1 x Chief Sci.Officer
1 x Sr.Sci.Officer
1 x Sci.Officer
1 x Exp.Officer
1 x Technician
1 x Sr.Technician
1 x LDA-cum-typist
1 x MLSS

## ELECTRONICS
Pers-10
1 x Sr.Repro.Officer
1 x Photo.Officer
1 x Jr.Photo.Officer
1 x Jr.Repro.Officer
1 x Photo Asstt.
1 x Technician
1 x Jr.Technician
1 x LDA-cum-typist
1 x Mali

## ADMINISTRATION
Pers-9
1 x Admn.Officer
1 x Supdt.
1 x Technician
1 x ,,Record Keeper/Sr.
1 x Driver
1 x LDA-cum-typist
1 x MLSS
1 x Sweeper
1 x Sr.Cook/Mali

## TECHNOLOGY FOODGRAINS, LEGUMES & OILSEDS DIVN.
3 x Section
a. Cereal Tech.Res.
b. Root Food Suppl.,Food & Legume Products Res.
c. Oilseeds & Lipid Tech. Res.

Pers-15
1 x Prin.Sci.Officer
4 x Sr.Sci.Officer
4 x Sci.Officer
2 x Sr.Exp.Officer
2 x Jr.Exp.Officer
1 x Technician
4 x Jr.Technician

## FOOD SCIENCE & QUALITY CONTROL DIVISION
2 x Section
a. Quality Control Res.
b. Food Toxicology Res.

Pers-13
1 x Prin.Sci.Officer
3 x Sr.Sci.Officer
4 x Sci.Officer
4 x Jr.Exp.Officer
1 x Technician
1 x Sr.Technician

## BIOCHEMISTRY & APPLIED NUTRITION DIVISION
3 x Section
a. Applied Nutrition Res. (Animal Nouse)
b. Food Enzymology Res.

Pers-
1 x Prin.Sci.Officer
2 x Sr.Sci.Officer
4 x Sci.Officer
2 x Jr.Exp.Officer
2 x Sr.Technician
1 x Technician
1 x Jr.Technician

## INDUSTRIAL DEVELOPMENT & RURAL TECHNOLOGY DIVN.
Pers-6
1 x Prin.Sci.Officer
1 x Sr.Technician
3 x Jr.Technician
1 x Jr.Technician

## MICROBIOLOGY DIVISION
2 x Section
a. Food Microbiology
b. Ind.Microbiology

Pers-15
1 x Prin.Sci.Officer
4 x Sr.Sci.Officer
4 x Sci.Officer
2 x Sr.Exp.Officer
1 x Technician
4 x Jr.Technician

## FOOD ANALYSIS DIVISION
2 x Section
a. Chemical Analysis
b. Physical Analysis

Pers-
1 x Prin.Sci.Officer
3 x Sr.Sci.Officer
4 x Sci.Officer
2 x Jr.Exp.Officer
1 x Technician
1 x Jr.Technician
1 x Lab.Attdt.

## PROCESSING & PRESERVATION
Pers-
1 x Prin.Sci.Officer
1 x Sr.Sci.Officer
1 x Res.Chemist
1 x Jr.Exp.Officer
1 x Technician
1 x Jr.Technician

## ADMIN., MAINT. & STORE SECTION
Pers-
1 x Executive Engr.
1 x Asst.Engr.
1 x Supdt.
1 x Overseer
1 x HA
1 x Sr.Store Keeper
1 x LDA-cum-typist
1 x Tower Tiltar Driver
1 x Painter
1 x Carpenter
1 x Sr.Record Supply
2 x Sr.Office Attdt.
1 x Helper
1 x Sr.Plumber

## OILS, FATS & WAXES RESEARCH DIVISION
4 x Section
a. Waxes
b. Oil & Oilseeds
c. Fat
d. Soap

Pers-16
1 x Prin.Sci.Officer
4 x Sr.Sci.Officer
3 x Sci.Officer
1 x Res.Chemist
1 x Sr.Technician
5 x Jr.Technician
6 x Lab.Attdt.
2 x Carpenter/Mali

## TAC RESEARCH DIVISION
Pers-22
1 x Sr.Sci.Officer
9 x Sci.Officer
1 x Res.Chemist
1 x Technician
2 x Jr.Technician
3 x Mali
1 x Lab.Attdt.

## PROCESSING & PRESERVATION
Pers-4
1 x Prin.Sci.Officer
1 x Sr.Sci.Officer
1 x Res.Chemist
1 x Jr.Exp.Officer
1 x Technician

## ADMIN., MAINT. & STORE SECTION
Pers-
1 x Executive Engr.
1 x Asst.Engr.
1 x Supdt.
1 x Overseer
1 x HA
1 x Sr.Store Keeper
1 x LDA-cum-typist
1 x MLSS

## FIBRE RESEARCH DIVISION
2 x Section
a. Synthetic Fibre
b. Protein Fibre

Pers-
1 x Chief Sci.Officer
2 x Prin.Sci.Officer
4 x Sci.Officer(2 for Sr.)
2 x Res.Chemist
1 x Jr.Technician
3 x Lab.Attdt.
1 x LDA-cum-typist

## ADMINISTRATION & TRAINING SECTION
Pers-10
1 x Admn.Officer
1 x Supdt.
3 x HA
1 x LDA-cum-typist
1 x Dupl.Mach.Opr.

1 x Mechanic
1 x Driver
1 x Record Supplier
1 x Sr.Attdt.
1 x MLSS
1 x Cleaner
5 x Sweeper

## SECURITY SECTION
Pers-
1 x Asstt.Admn.Officer
2 x Sr.Secu.Supvr/ Security Supv.
8 x Security Guard/ Security Guard

## AUDIT & ACCOUNTS SECTION
Pers-
1 x Accounts Officer
1 x Supdt.
1 x HA
1 x Accountant
1 x Cashier
1 x LDA-cum-typist
1 x MLSS

## LIBRARY
Pers-
1 x Asstt.Librarian
1 x Cataloguer
1 x Library Asstt.
1 x Sr.Lib.Attdt.

## COORDINATION, PUBLICATION AND TECHNICAL SECTION
Pers-
1 x Medical Officer
1 x Technical Officer
1 x Asstt.Admn.Officer
1 x Instructor(Religious)
1 x Supdt.
1 x UDA
1 x LDA-cum-typist
1 x MLSS
1 x Sr.Lab.Attdt.

## GENERAL & ADMINISTRATION
Pers-
1 x Administration
1 x Accounts & Budget
1 x Technical Officer
1 x Executive Officer
1 x Store Officer
1 x Supdt.
1 x HA
1 x Cashier
1 x LDA-cum-typist
1 x Driver
2 x MLSS
1 x Asstt.
1 x Cleaner.

## DESIGN & DEVELOPMENT DIVISION
10 x Section
a. Process Optimization
b. Feasibility Studies
c. Advisory+& Consultancy Services
d. Design & Model Study
e. Mechanical Engg.Design
f. Electrical Circuit Design
g. Drawing,Drafting & Plate Printing
h. Pilot Plant Erection & Commission

Pers-
1 x Sr.Prin.Engr.
2 x Sr.Engr.
2 x Sr.Sci.Officer

1 x Engineer
1 x Ind.Economist
6 x Asstt.Engr.
2 x Technician
6 x Jr.Technician
2 x Sr.Asstt.
2 x Asstt.
1 x Head Draftsman
1 x LDA-cum-typist

## WORKSHOP & FABRICATION DIVISION
9 x Section
a. Machine Shop
b. Welding & Blacksmith Shop
c. Foundry Shop
d. Electroplating Shop
e. Tools Room
f. Fitting & Assembling Shop
g. Pattern Making Shop
h. Heat Treatment Shop
i. Elec.Refrig.& Maintenance Sh

Pers-88
1 x Prin.Engineer
1 x Sr.Engineer
1 x Sr.Sci.Officer
5 x Engineer
2 x Asstt. Engineer
1 x Technician
14 x Technician
16 x Jr.Technician
19 x Asstt.Store Officer
1 x Asstt.Store Officer
1 x LDA-cum-typist

## GENERAL & ADMINISTRATION
Pers-
1 x Administration
1 x Accounts & Budget
1 x Technical Officer
1 x Executive Officer
1 x Store Officer
1 x Supdt.
1 x HA
1 x Cashier
1 x LDA-cum-typist
1 x Driver
2 x MLSS
1 x UDA
1 x Asstt.
1 x Cleaner.

## SUMMARY OF POSTING

| SL NO | NAME OF WORK POST | BANGI ISTED | BCSIA TTMO | BSRI |
|---|---|---|---|---|
| 1. | Chairman | 1 | 1 | 1 |
| 2. | Member | 3 | 3 | 3 |
| 3. | Director | 7 | 3 | 3 |
| 4. | Chief Scientific Officer | 13 | 10 | 10 |
| 5. | Senior Principal Engineer | 2 | 1 | 1 |
| 6. | Head/Consultant/Medical Consultant | 2 | 2 | 2 |
| 7. | Principal Scientific Officer | 45 | 39 | 43 |
| 8. | Secretary/Director of Accounts | 2 | 1 | 1 |
| 9. | Principal Engineer/Asst. Librarian | 1 | 1 | 1 |
| 10. | Superintending Engineer | 1 | 1 | 1 |
| 11. | Sr.Sci./Sr.Herrographic/Sr. Documentation Officer | 107 | 92 | 93 |
| 12. | Senior Engineer | 9 | 4 | 9 |
| 13. | Executive Engineer | 2 | 2 | 2 |
| 14. | Engineer/Scientific Officer(Ind.) | 1 | 1 | 1 |
| 15. | Director/Dy.Secretary | 1 | 2 | 4 |
| 16. | Sci.Officer/Engr./SO. | 99 | 88 | 141 |
| 17. | Asstt.Engineer | 8 | 8 | 5 |
| 18. | Asstt.Director | 4 | 3 | 3 |
| 19. | Editor | 2 | 1 | 1 |
| 20. | Asstt.Sec retary | 7 | 7 | 6 |
| 21. | Tech.Offi er/Executive Officer | 10 | 8 | 10 |
| 22. | Accounts officer/Budget Officer | 6 | 7 | 7 |
| 23. | Medical Officer(1 for Dr.) | 3 | 3 | 3 |
| 24. | Exp.Officer/Ind.Economist | 2 | 2 | 2 |
| 25. | Leather Tech./Photo Officer/Bibl. Officer | 3 | 2 | 4 |
| 26. | Admn./Public Relation/Store Officer | 9 | 9 | 10 |
| 27. | Engineer | 14 | 7 | 10 |
| | Class I Total:= | 373 | 306 | 391 |
| | Class II " | 301 | 292 | 241 |
| | Class III " | 567 | 542 | 537 |
| | Class IV " | 339 | 220 | 227 |
| | Grand Total := | 1580 | 1360 | 1396 |

## ADMINISTRATION OF TRANSPORT, MAJOR OFFICE EQUIPMENT AND MISCELLANEOUS POINTS

TRANSPORT

1. The Bangladesh Council of Scientific & Industrial Research(BCSIR) is authorised.
   a. 5 x Car(1 for Chairman and 4 for other Senior Officers.)
   b. 5 x Microbus
   c. 2 x Bus/Truck.
2. Private use of transport will be as per Government instruction issued from time to time.

AIR CONDITIONER/AIR COOLER

3. The Organisation is authorised with;
   a. 42 x Air Conditioner/Air Cooler(1 for Chairman, 3 for Members) for Conference Room and 35 for Laboratory
4. The remaining 1 x Air Conditioner to be disposed of as per rules.
5. The following office equipment may be retained by the Department.
   a. 72 x Type writer
   b. 9 x Duplicating machine
6. The remaining 73 x Type writer to be disposed of as per rules.

MISCELLANEOUS POINTS

7. The ongoing development projects as approved by the Government will take their normal course.
8. Required number of MLSS may be employed as Farash/ Jamadar/Assessor/Guard duty.

(ENAMUL HUQ KHAN)
BRIGADIER
CHAIRMAN, MARTIAL LAW COMMITTEE
ON ORGANISATION, SET-UP
REVISED STATUTORY ORGANISATIONS ETC.