



“Development of ISO/IEC 17025 Accredited Instrumentation & Calibration Service Laboratory for Chemical Measurement Project”

Bangladesh Council of Scientific & Industrial Research (BCSIR)
Dr. Qudrat-i-Khuda Road, Dhanmondi, Dhaka-1205, Bangladesh.

Request for Expression of Interest (EOI) for selection of International Advisory Services on Accreditation

1	Ministry/ Division	Ministry of Science & Technology		
2	Name of Procuring entity	Project Director, “Development of ISO/IEC 17025 Accredited Instrumentation & Calibration Service Laboratory for Chemical Measurement”- Project		
3	Procuring entity district	Dhaka		
4	Expression of Interest for selection of	International Advisory Service on Accreditation		
5	EOI Ref. No.	39.338.014.00.13.001.2012		
6	Date	03.01.2012		
KEY INFORMATION				
7	Procurement sub Method	Quality and Cost Based Selection (QCBS)		
FUNDING INFORMATION				
8	Budget and Source of Fund	GoB		
PARTICULAR INFORMATION				
9	Project/ Programme Code	5070		
10	Project / Programme Name	“Development of ISO/IEC 17025 Accredited Instrumentation & Calibration Service Laboratory for Chemical Measurement” - Project		
11	EOI Closing date and time	The Expression of Interest (EOI) shall be submitted in sealed envelope (containing both the technical and financial offers) to the office of the Project Director 1500 hrs (Bangladesh Time) of 24 January 2012.		
INFORMATION FOR APPLICANT				
12	Brief Description of the Assignment	Advisory guidance and assistance/services in the field of laboratory accreditation from globally reputed international advisory service provider for the accreditation to Instrumentation & Calibration Service Laboratory (ICSL) to ISO/IEC 17025. These services may include, not limited to: assessing the existing overall laboratory quality management system (LQMS) and its operation, understanding the gaps and identifying the needs for improvement, providing required guidance to minimize the gaps/non-compliances (if any) with respect to the requirements defined in ISO/IEC 17025 and or by the Accreditation Body, providing on-site practical training (s) and assistance in preparing and deploying the Laboratory Quality Management System (LQMS) (both management and technical chapters), providing guidance to the ICSL Staffs in preparing their technical procedures (SOPs), work flows, forms, instructions, administrative and technical operational protocols, documentation, observing/ overseeing/ mentoring support during the deployment of the LQMS; help confirming/ validating the analytical methods (for analyzing metals by Atomic Absorption Spectroscopy), overseeing the internal and expert QC practices; facilitation/ liaison between ICSL & PTA for participation to Proficiency Testing exercise from PT Australia (WATERS/139) and building liaison with other national supporting expert hand(s) (if required) to ensure any local support for monitoring the task from the field also, help finalizing the scopes of accreditation; internal audit, management review, issuing an interim/assessment report denoting the aspects for further improvement, submitting a final report.		
13	Experience, resources & delivery capacity required	<ul style="list-style-type: none">The international advisory service provider in accreditation MUST be any globally reputed international expert entity having more than 15 years practical and working experience in the field of accreditation, national quality and conformity assessment infrastructure SMTQ for the protection of consumers rights and environment and for the facilitation of science, innovation, technology industrialization, trade and market surveillanceThe body must be an experienced expert in providing, leading, conducting technical assistance and related activities to build national, regional, international accreditation, conformity assessment and related infrastructure.Working experience in Bangladesh, Southeast Asia, ASEAN, Gulf, Africa and other parts of the world would be preferable.In the EOI, the interested service providers must be providing the information indicating that they are qualified to deliver the services through a) submission of the detailed technical/financial offers consisting of e.g. activities, travel/field missions, results/outputs, work plan/schedule, cost/fees, scope of delivery of the services b) submission of CV(s) containing the academic, work experiences, awards; d) description of the similar assignments performed e) submission of information in relation to any other related technical/ management supporting activities to be handled at the field through national expert services.		
14	Others details (if applicable)	Evaluation and selection of the EOI would be made on the basis of the submitted offers (technical & financial), the recognition, quality, reputation, experiences and others as per the applicable clauses/provisions in the GoB Procurement Rules. The evaluation/ selection would be on the basis of, e.g., a) Affiliation/Membership with the International Professional Bodies b) the submitted offers; c) the submitted papers/evidence; d) the experience of the similar assignments; e) the experience in the similar country/ regional situation; f) the global reputation/recognition; g) the availability of the professionals, CVs, qualifications of the expert(s); h) Intellectual strength		
15	Ref. No.	Phasing of services	Location	Indicative start date 18 February 2012
				Indicative completion date 07 March 2012
PROCURING ENTITY DETAILS				
16	Name of the official inviting EOI	Dr. Mala Khan		
17	Designation of the official inviting EOI	Project Director		
18	Address of the official inviting EOI	Room no-104, Instrumentation and Calibration section (ICSL), BCSIR, Dr. Qudrat-i-Khuda Road, Dhanmondi, Dhaka-1205, Bangladesh.		
19	Contacts of the official inviting EOI	Project Director, Tel: +880-2-9671830, 01715032057 (Cell), Email: malakhan_07@yahoo.com		
20	The entity reserves the right to accept or reject all EOI's.			

Project Director
Dr. Mala Khan